



## ADMINISTRATIVE RULES BOARD

### RESOLUTION ARB2015-0002

#### *Temporary Rules of Procedure Establishing Deadlines for Written Commentary*

Whereas, Section 113.02 of the Cuyahoga County Code establishes the policies and procedures required for the adoption of administrative rules by any county entity in Cuyahoga County;

Whereas, Section 113.02(B) requires the Clerk of the Administrative Rules Board to publish notice of a request to the Board for approval of the adoption, amendment, or rescission of a rule by a county entity on the Board's web site and to provide an opportunity for written public commentary on the proposed action; and

Whereas, Section 205.09(P) of the Cuyahoga County Code mandates this Board to adopt Rules of Procedure setting forth minimum deadlines for submission of written commentary, which may not be less than one week.

Now, therefore, be it resolved by the Administrative Rules Board of Cuyahoga County, Ohio:

**Section 1.** The Board hereby establishes the following deadlines for written commentary on proposed actions before the Board in accordance with Sections 113.02(B) and 205.09(P) of the Cuyahoga County Code:

- a. Temporary rules set to expire within 9 months of approval by the Board: 7 calendar days.
- b. Permanent rules: 14 calendar days.

**Section 2.** This Resolution shall go into immediate effect and remain in full force and effect until May 30, 2015.

**Section 3.** It is found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board and that all deliberations of this Board that resulted in such formal actions were in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

*The foregoing resolution was duly adopted on February 2, 2015.*

*Clerk of the Board*