

Minutes

Administrative Rules Board

Thursday, February 26, 2015, 10:30 a.m.

Administrative Headquarters

2079 E. Ninth Street, 4th Floor – Committee Room B

1. CALL TO ORDER

The meeting was called to order at 10:34 a.m.

2. ROLL CALL

Attending:

Majeed Makhoulf, Law Director

Chuck Cavano (alternate for Chris Murray)

Nora Hurley, Deputy Chief Law Director

Mike King, Special Counsel for County Council

Darlene White, Deputy Director for Risk Management

3. REVIEW AND APPROVAL OF MEETING MINUTES – 2/19/15 meeting

Darlene White motioned to approve the minutes from the 2/19/15 meeting, as written; Majeed Makhoulf seconded. The minutes were unanimously approved.

4. PUBLIC COMMENT RELATED TO THE AGENDA

There was no public comment related to the agenda.

5. RULES FOR 1st READING

Resolution No. ARB2015-0008, Office of Procurement and Diversity (OPD) requesting temporary approval of various procurement policies.

Lenora Lockett provided a general description of the various policies put forward by OPD for temporary approval. Discussion ensued around the manner in which the policies might be impacted given the coming legislative changes pertaining to merger of the Board of Control and Contracts & Purchasing Board, and the implementation of programs related to the Disparity Study. Majeed Makhoulf made suggestions about the organization of OPD's policies into a cohesive document, for eventual incorporation into the Administrative code.

The Board agreed that ARB2015-0008 would be placed on the 3/2/15 Administrative Rules Board agenda for vote.

6. RULES FOR 2ND READING & APPROVAL

Resolution No. ARB2015-0007, Board of Revision requesting permanent approval of their Rules of Procedure.

Majeed Makhoulf asked if the Board of Revision had submitted revised rules to the Board, reflecting the changes recommended at the 2/19/15 Board meeting. Lindy Burt replied that they had not. She informed the Board that she would reach out to Dan Harbaugh immediately following the meeting, and the Board agreed to defer Resolution ARB2015-0007 for consideration at the 2/27/15 meeting.

7. RULES CURRENTLY POSTED FOR PUBLIC COMMENT

Requesting Entity	Rule Title	Temporary or Permanent Adoption	Deadline for Public Comment	Meeting Date for 1 st Reading
Department of Development	<i>Business Loans & Grants</i>	Temporary	2/25/15	2/27/15
Department of Development	<i>Home Mortgage Short Payoff</i>	Temporary	2/25/15	2/27/15
Department of Development	<i>Homeowner mortgage subordination</i>	Temporary	2/25/15	2/27/15
Department of Development	<i>Homeowner Rehab Loans</i>	Temporary	2/25/15	2/27/15
Agency of the Inspector General	<i>Investigative Interview Procedure</i>	Temporary	2/27/15	3/2/15

8. MISCELLANEOUS BUSINESS

- a. Reminder – Special meetings scheduled for 2/27/15, 9:30 a.m. & 3/2/15, 9:30 a.m.

9. PUBLIC COMMENT UNRELATED TO THE AGENDA

There was no further public comment.

10. ADJOURNMENT

Majeed Makhoulf motioned to adjourn; Mike King seconded the motion. The motion to adjourn was unanimously approved at 10:52 a.m.