

## **MINUTES**

Administrative Rules Board

Special Meeting

Friday, February 27, 2015, 9:30 a.m.

Administrative Headquarters

2079 E. Ninth Street, 4th Floor – Committee Room B

### 1. CALL TO ORDER

The meeting was called to order by Robin Wilson at 9:34 a.m.

### 2. ROLL CALL

Attending:

Robin Wilson (Alternate for Majeed Makhlouf)

Chuck Cavano (Alternate for Chris Murray)

Anka Davis (Alternate for Darlene White)

Mike King

### 3. PUBLIC COMMENT RELATED TO THE AGENDA

There was no public comment related to the Agenda.

### 4. RULES FOR 1st READING

Resolution ARB2015-0009 from the Department of Development requesting temporary approval of the Business Loans & Grants rule.

Resolution ARB2015-0010 from the Department of Development requesting temporary approval of the Home Mortgage Short Payoff rule.

Resolution ARB2015-0011 from the Department of Development requesting temporary approval of the Homeowner mortgage subordination rule.

Resolution ARB2015-0012 from the Department of Development requesting temporary approval of the Homeowner Rehab Loans rule.

Larry Benders, Director of Development, and Paul Herdeg, Development Administrator, presented. They provided an explanation of the programs covered by the proposed rules. Mike King asked if the Department intended to implement changes to the rules, and whether the Housing Demolition Program rules would be submitted for approval in the near future.

The Board agreed that the rules could come forward on the March 2<sup>nd</sup> Special Meeting agenda for vote.

### 5. RULES FOR 2ND READING & APPROVAL

Resolution No. ARB2015-0007 from the Board of Revision, requesting permanent approval of their Rules of Procedure.

Mike King motioned to suspend the rules to consider Resolution ARB2015-0007 for 2<sup>nd</sup> reading during the special meeting; Anka Davis seconded the motion. The motion was unanimously approved.

Robin Wilson motioned to approve Resolution ARB2015-0007; Chuck Cavano seconded the motion. Resolution ARB2015-0007 was unanimously approved.

6. RULES CURRENTLY POSTED FOR PUBLIC COMMENT

Lindy Burt notified the Board that the Agency of the Inspector General has currently posted their Investigative Interview Procedure for public comment. The comment deadline is 2/27/15. This rule has been proposed for temporary approval and will appear for first reading at the 3/2/15 Special Meeting of the Administrative Rules Board.

7. MISCELLANEOUS BUSINESS

a. Reminder – Special meeting scheduled for 3/2/15, 9:30 a.m.

8. PUBLIC COMMENT UNRELATED TO THE AGENDA

There was no further public comment.

9. ADJOURNMENT

Mike King motioned to adjourn; Chuck Cavano seconded the motion. The Motion to adjourn was unanimously approved at 10:10 a.m.